How to apply for Transcript/Degree

I.	Dashboard		
	Lecture Schedule	Examination Office Services	
FEE	Fee Challans		
	Grade Book	1 Apply for Partial Transcript 2 Apply for Final Transcript/Degree	
	Roll Number Slip		
31	Datesheet	Advancement Office Services	
Biasy	Academic Calender	1. Login to your civis account and click on <i>Student Services</i>	
	Scheme of Study		
1	Student Services		
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L	Dashboard	
	Lecture Schedule	Evamination Office Services
FEE	Fee Challans	Examination Office Services
	Grade Book	1 Apply for Partial Transcript 2 Apply for Final Transcript/Degree
	Roll Number Slip	
31	Datesheet	Advancement Office Services
eur O	2. Select ye	our desired document type (Available ONLY if there is <u>NO</u> pending voucher)
L	Scheme of Study	
r	Student Services	



How to apply for Transcript/Degree

5. Care	tuny upload the required t		en enginaio,	
Lecture Schedule	Select Option	✓ Select Option	✓ Select Option	
Fee Challans	Any transcript already issued? *	Any Degree already issued? *	Have you repeated any course? *	
Grade Book	Select Option	✓ Select Option	✓ Select Option	
Dell Musches Office	Name (as per matriculation certificate) *	CNIC No *	Date of Birth *	
Roll Number Slip				
	Nabeel Shahzad Shakir			1
Datesheet	Nabeel Shahzad Shakir Father's Name (as per matriculation certificate) *	Email ·	_{cell} . Request' You will be aske	d to
Datesheet Read the G a survey fo	Nabeel Shahzad Shakir Father's Name (as per matriculation certificate) * Fuidelines, <i>'Tick'</i> the Under Drm.	rtaking and click 'Add I	_{cell} . Request'. You will be aske	d to
Datesheet Read the G a survey fo	Nabeel Shahzad Shakir Father's Name (as per matriculation certificate) * Fuidelines, 'Tick' the Under Drm. Undertaking I hereby declare that all the particulars given above are of	Email • rtaking and click 'Add I correct to the best of my known by and that in case of	Cell • Request'. You will be aske	ed to
Datesheet Read the G a survey fo	Nabeel Shahzad Shakir Father's Name (as per matriculation certificate) * Fuidelines, 'Tick' the Under Drm. Undertaking I hereby declare that all the particulars given above are of consequences.	Email • rtaking and click 'Add i correct to the best of my known be and that in case of	Cell * Request'. You will be aske any difficulty arising out of inaccuracy therein; I shall be response	ed to



AND A COLONIA	Minhaj University Student Services										
lin lin	9. You can ch	eck the status of your application by again visiting the 'Students Services'.									
	Dashboard									T	
	Lecture Schedule	Apply For Transcript/Degree				Current Status		Total Pecords:	0		
FEE	Fee Challans										
	Grade Book	Sr. #	Reference No.	Challan No.	Application For	Normal/Urgent	Application Type	Requ.st Date	Status		
	onduo Doon	1	1 OD2023121		1202942 Degree N		Normal Original		In Process	Q	
	Roll Number Slip									1	
31	Datesheet		For details, Click this button								
ð	Academic Calender										
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	Minhaj	Dashboard				Date of Do	cument Issuance	🛱 A ₿
	Lahore		Application	Details				
1.0	Dashboard		Reference #	OD2023121	Status	In Process	·	
	Lacture Schodule		Apply Date	14-12-2023	Due Date	11-01-2024		
	Lecture Schedule		Student Name		Student CNIC			
FEE	Fee Challans	A	Date of Birth	08-04-1996	Timing	Weekend		
	Grade Book	Apply	Program Name	M.Phil Economics				
	Roll Number Slip	Apply	Mobile		Email			Total December
31	Datesheet		Postal Address					
I	Academic Calender	Sr. # R	1 Pend	ding 2	In Process	③ Issued	-12-2023 In Proce	s 🔳
	Scheme of Study						•	
1	Student Services						Close	
(**)	Todo List							

	Minhaj University Lahore Student Services											
1.0	Dashboard	In c	In case of <u>'Objection'</u> or <u>'Discrepancy'</u> , it will be mentioned on Top									
0	Lecture Schedule	App	Apply For Transcript/Degree									
FEE	Fee Challans											
	Grade Book		CNIC missing - Wrong document uploaded									
	Roll Number Slip	_				I		Total Records:	0			
	Datashaat	Sr. #	Reference No.	Challan No.	Application For	Normal/Urgent	Application Type	Request Date	Status			
31	Datesneet	1	OD2023121	20231202942	Degree	Normal	Original	14-12-2023	Objection	Q		
	Academic Calender							1		^		

Note:

Please keep checking your CMS regularly. Once the status changes to **'Issued'**, you will receive an automated email regarding the issuance of your document. Therefore make sure that your provide active phone number and email ID