



SO (UNIV.)HEC-1/2024
**GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT**

Dated Lahore, the 14th April, 2025

Ph: 042-99212979

Email: sopvtuniv1.hed@gmail.com

To

All the Vice Chancellors / Rectors,
Public & Private Sector Universities,
Punjab.

VC Office
Minhaj University Lahore
Dienatch # 2264
Date: 22-04-25

Subject: **INCORPORATION OF COURSES ON "UNDERSTANDING OF HOLY QURAN / FEHM-E-QURAN" IN UNDERGRADUATE AND GRADUATE DEGREE PROGRAMS**

I am directed to refer to the subject cited above and to enclose herewith a copy of letter No.10-01/2022/Coord(Acad)/HEC/235 dated 28.03.2025 received from the Chairman, Higher Education Commission, Government of Pakistan, Islamabad for information and further necessary action.

Amara Irfan
14/4/25
(AMMARA IRFAN)
SECTION OFFICER
(PRIVATE UNIVERSITIES-I)

C.C:

1. PA to Additional secretary (universities), Higher Education Department.
2. PA to Deputy Secretary (Universities-I), Higher Education Department.

Registrar Office	
Registrar	<i>[Signature]</i>
Deputy Registrar	<i>[Signature]</i>
Asstt. Registrar	<i>[Signature]</i>
Superintendent	
Receipt No.	1600
Date	22-04-2025
Subject	

FNA Pse.

Registrar

Dir Acad

[Signature]
22/4/25

[Signature]

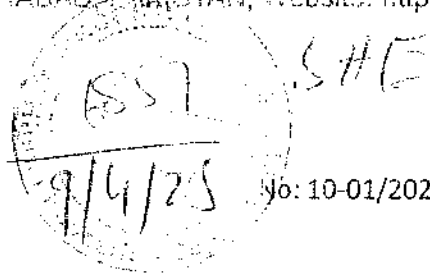
[Signature] *AC*



HIGHER EDUCATION COMMISSION

H-9, ISLAMABAD, PAKISTAN, Website: <http://www.hec.gov.pk>

36/ Prof. Dr. Mukhtar Ahmed, III, SI
Chairman



No: 10-01/2022/Coord(Acad)/HEC/235
March 28, 2025

SUBJECT: INCORPORATION OF COURSES ON "UNDERSTANDING OF HOLY QURAN/ FEHM-E-QURAN" IN UNDERGRADUATE AND GRADUATE DEGREE PROGRAMS

Dear Vice Chancellor / Rector / Head of Institution,

السلام عليكم ورحمة الله وبركاته

The Holy Quran is the ultimate source of guidance, offering wisdom, ethical principles, and a framework for leading a balanced life. Understanding and applying its teachings equip individuals with moral clarity, intellectual depth, and spiritual enrichment. In recognition of the vital role of Quranic education in shaping ethical, intellectual, and spiritual development and pursuant to a virtual consultative meeting with Vice Chancellors on March 20, 2025 and subsequent recommendations of National Curriculum Review Committee on Islamic Studies made in its consultative session held on March 24, 2025, all HEC-recognized universities and degree-awarding institutes are – on this 27th day of Ramadan, the very day on which the Holy Quran was revealed around 1400 years ago – advised to incorporate two courses, namely "Understanding of Holy Quran – I/ Fehm-e-Quran – I" and "Understanding of Holy Quran – II/ Fehm-e-Quran – II" each of 1 (0-1) credit hours, in their undergraduate (NQF Level 5-6) and graduate (NQF Level 7-8) degree programs for Muslim students only. Model courses are designed and enclosed herewith for reference.

02. At the undergraduate level, these courses will be considered part of the general education component, increasing general education credit hours from 32 to 34, thereby raising the minimum degree completion requirement from 122 to 124 credit hours and the maximum degree completion requirement from 146 to 148 credit hours. For NQF Level 7 qualifications, the minimum degree completion requirement will increase from 30 to 32 credit hours, while for NQF Level 8 qualifications, the coursework requirement will increase from 18 to 20 credit hours.

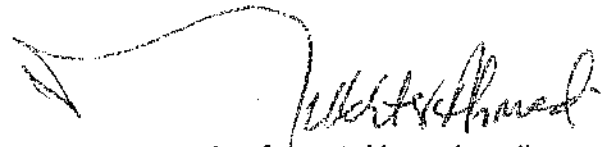
10/4/2025

829
11-04-25



03. Foregoing in view - and in supersession of HEC's advisory issued vide letter No. HEC/CURR/SR-533/2023/4520 dated March 27, 2023 regarding the mandatory incorporation of a non-credited course on the Holy Quran - all universities are advised to ensure timely incorporation of these courses in curricula and make necessary arrangements for their roll-out with effect from **Fall 2025 (new intake)**. HEC remains available for guidance and support in this regard, and, through National Academy of Higher Education, HEC will also be offering training programs for faculty in Arabic/Islamic Studies to support universities in this endeavor.

With profound regards,


(Prof. Dr. Mukhtar Ahmed)

Vice Chancellors / Rectors / Heads of Institution
All Public and Private Sector HEIs of Pakistan

Copy for information:

- i. Secretary to the President /Chancellor, Azad Jammu & Kashmir
- ii. Secretary to the Governor /Chancellor, Balochistan
- iii. Secretary to the Governor /Chancellor, Khyber Pakhtunkhwa
- iv. Secretary to the Governor /Chancellor, Punjab
- v. Secretary to the Governor /Chancellor, Sindh
- vi. The Secretary, Ministry of Federal Education & Professional Training, Islamabad
- vii. The Secretary, Higher Education Department, Govt. of the Punjab
- viii. The Secretary, Colleges, Higher & Technical Education Department, Govt. of Balochistan
- ix. The Secretary, Higher Education, Archives & Libraries Department, Govt. of Khyber Pakhtunkhwa
- x. The Secretary, Universities & Boards Department, Govt. of Sindh
- xi. The Secretary, Higher Education Department, Govt. of Azad Jammu & Kashmir
- xii. ES to the Chairman, HEC
- xiii. ES to the Executive Director, HEC
- xiv. All Divisional Heads of HEC
- xv. All Regional Centers of HEC in Karachi, Lahore, Peshawar and Quetta (with a request to coordinate and monitor compliance at provincial level)

Model Course Outline for the Course Understanding of Quran – I

Course Title: Understanding of Quran – I

Course Book: Muallim ul Quran (Volume 1, 2 & 3) by Dr Ubaid ur Rahman

Credit Hours: 1 (0-1)

Contact Hours: 3 per week

Weeks: 15-16 (45-48 hours)

Course Learning Outcomes:

By the end of this course, students will be able to:

1. Develop the ability to understand basic words of the Quran, phrases and sentences that do not contain verbs (unit 1 to 5 of Muallim ul Quran Book) and then sentences having present tense (first half of unit 6 of Muallim ul Quran Book).
2. Acquire a strong foundation for understanding long verses of the Quran with clarity.
3. Comprehend Quranic vocabulary, particles (operative & non operative particles) , compounds (Adjective & Possessive compound), pronouns (singular & plural) and types of plural through hundreds of Quranic sentences.
4. Recognize and understand different styles of Quranic sentences, including nominal sentence, emphatic sentence, double emphatic sentence, negative sentence, interrogative sentence, oath –based sentences.
5. Strengthen understanding of fundamental Quranic linguistic styles, expressions and idioms.
6. Understand at least 30 to 40 % of each page of the holy Quran.

Provision of material, content and books:

- **Paper book:** All volumes are available in printed book form.
- **Tutorial videos:** Teaching video of each lesson available on YouTube.
- **Confirmation Videos:** A complete series of confirmation videos of all lessons is available in which the student can confirm his answers.
- **A flipbook:** A flipbook edition is also accessible.
- **Helping material:** Helping material for the teachers like quizzes, question papers and images is available on website.

Course Outline:

Weeks	Lectures (1.5 hrs)	Units	Lessons	Assignments/Home Task	Linguistic Rules
1.	1.	1	1-6	Writing the meaning of Quranic words Lesson 1-8	Proper Noun Masculine & Feminine
	2.	1	9-14	Writing the meaning of Quranic words 9-14	Two kinds of plural Concept of (و) "And" Common Noun
2.	1.	1	15-17	Writing the meaning of Quranic words, phrases & translation of Sentences 15-17	Demonstrative Noun (This & That for Masculine (هذه- هذا) Demonstrative Noun (This & That for Feminine) (ذلك- تلك)
	2.	1	18-19 & Revision (Unit 1)	Writing the meaning of Quranic words , phrases & translation of Sentences 17-19 Quiz	Laam for emphasis (لام التاكيد) Superlative Degree like أكبر Revision of all Quranic Sentences
3.	1.	Unit 2	1-3	Writing the meaning of Quranic words, phrases & translation of Sentences 1-3	Emphatic Particle إن Preposition "For" (اللام) Preposition (في)
	2.	2	4-6	Writing the meaning of Quranic words, phrases & translation of Sentences 4-6	Preposition (على- من- إلى)
4.	1.	2	7- 9	Writing the meaning of Quranic words & translation of Sentences 7-9	Preposition (الباء) Absolute Negation Particle Exceptive Particle (لا النافية) (إلا) (ما النافية) (للجنس)
	2.	2	10-13 & Revision (Unit 2)	Writing the meaning of Quranic words, phrases & translation of Sentences 10-13 Quiz	Subordinating Conjunction (أن), Was (كان), Vocative Particle (حرف النداء)

5.	1.	Unit 3	1-2	Writing the meaning of Quranic phrases 1-2	Quranic Adjective Compounds (صفة وموصوف)
	2.	3	3-5	Writing the meaning of Quranic phrases & translation of sentences 3-5	Quranic Possessive Construction (مضاف ومضاف إليه)
6.	1.	3	6-7	Writing the meaning of Quranic phrase translation of sentences 6-7	Quranic Possessive Construction (مضاف ومضاف إليه)
	2.	3	8-10 & Revision (Unit 3)	Writing the meaning of Quranic phrase & translation of sentences 8-10 Quiz	Active Participle (اسم الفاعل), Passive Participle (اسم المفعول), Dual (مثنى)
7.	1.	Unit 4	1-2	Writing the meaning of Quranic phrase & translation of sentences 1-2	Personal Pronoun He (هو) (المنفصل) Possessive Pronoun His (له) (المتصل)
	2.	4	3-4	Writing the meaning of Quranic phrase & translation of sentences 3-4	Possessive Pronoun with prepositions like في بيته Pronoun "His" with prepositions like فيه، منه، له
8.	1.	4	5-8	Writing the meaning of Quranic sentences 5-8	Personal Pronoun You (أنت) (المنفصل) Possessive Pronoun Your (لك) (المتصل) Possessive Pronoun with prepositions like في بيتك Pronoun "your" with prepositions like فيك، منك، لك
	2.	Mid Term			

9.	1.	4	9-12	Writing the meaning of Quranic phrases & sentences 9-12	Personal Pronoun She (هي) (المنفصل) Possessive Pronoun Her (ها) (المتصل) Possessive Pronoun with prepositions like في بيتها Pronoun "Her" with prepositions like لها
	2.	4	13-16	Writing the meaning of Quranic phrases & sentences 13-16	Personal Pronoun I (أنا) (المنفصل) Possessive Pronoun Her (ي) (المتصل) Possessive Pronoun with prepositions like في بيتي Pronoun "My" with prepositions like لي
10.	1	4	17 & Revision Unit 4	Revision of all Quranic sentences of Unit 4 Quiz	Adverb (حال)
	2.	Unit 5	1-2	Writing the meaning of Quranic phrases & sentences 1-2	Masculine Plural جمع المذكر السالم و جمع المذكر السالم المسبوق بحرف الجر
11.	1.	5	3-4	Writing the meaning of Quranic phrases & sentences 3-4	Possessive Construction with Plurals جمع المذكر السالم المسبوق بالإضافة
	2.	5	5-6	Writing the meaning of Quranic phrases, sentences & verses 5-6	Personal Pronoun They (هم) (المنفصل) Possessive Pronoun Their (هم) (المتصل)
12.	1.	5	7-8	Writing the meaning of Quranic phrases, sentences & verses 7-8	Possessive Pronoun with prepositions like في بيتهم Pronoun "Their" with prepositions like لهم
	2.	5	9-11	Writing the meaning of Quranic phrases, sentences & verses 9-11	Personal Pronoun You (أنتم) (المنفصل) Possessive Pronoun Your (كم) (المتصل) Possessive Pronoun with prepositions

					like في بينكم
13.	1.	5	12-14	Writing the meaning of Quranic phrases & sentences & verses 12-14	Pronoun "Your" with prepositions like لكم Personal Pronoun We (نحن) (المنفصل) Possessive Pronoun Our نا (المتصل)
	2.	5	15-16	Writing the meaning of Quranic sentences & verses 15-16	Possessive Pronoun with prepositions like في بيتنا Pronoun "Our" with prepositions like لنا
14.	1.	5	17-18	Writing the meaning of Quranic sentences & Verses 17-18	Demonstrative Pronoun These, Those (هؤلاء- أولئك)
	2.	5	19-23	Writing the meaning of Quranic sentences & Verses 19-23	ما / إلاء / إن / إلاء / إنما ، ليس ، ما ، (/ أم ، أن ، بل ، كان) (إلا ، أليس ، اليوم ، يومئذ ، سبحانه ، ما بينهما ، قل ، إذن ، بنس ، نعم ، كلا ، ما أدراك ، حسب ، أعلم ب ، مصير ، مرجع ، دينا (تمييز)
15.	1.	5	Revision Unit 5	Quiz	
	2.	5	1-3 (till Page 16)	Writing the meaning of Quranic Verbs & Translation of Quranic Sentences & Verses (1-3)	Introduction of Present Tense (فعل مضارع) & Verbal Sentence (جملة فعلية) Present Tense الفعل المضارع صيغة المفرد يعلم
16.	1.	6	3 (From Page 17) & 4-5	Translation of Quranic Sentences & Verses 3-5	Present Tense الفعل المضارع صيغة المفرد يعلم
	2.	6	6	Translation of Quranic Sentences & Verses	Present Tense الفعل المضارع صيغة الجمع يعلمون

Model Course Outline for the Course Understanding of Quran – II

Course Title: Understanding of Quran – II

Course Book: Muallim ul Quran (Volume 3, 4 & 5) by Dr Ubaid ur Rahman

Credit Hours: 1 (0-1)

Contact Hours: 3 per week

Weeks: 15-16 (45-48 hours)

Course Learning Outcomes:

By the end of this course, students will be able to:

1. Directly comprehend hundreds of Quranic sentences & verses.
2. Understand at least 80 to 85 % of each page of the holy Quran.
3. Understand common verses across different Quranic topics.
4. Achieve proficiency in the basic and advance linguistic aspects of the Arabic language.
5. Understand the difference between Quranic verbs in various forms, such as present, past and imperative.
6. Develop the ability to understand long verses of the holy Quran independently and then comprehend their interpretation.

Provision of material, content and books:

- **Paper book:** All volumes are available in printed book form.
- **Tutorial videos:** Teaching video of each lesson available on YouTube.
- **Confirmation Videos:** A complete series of confirmation videos of all lessons is available in which the student can confirm his answers.
- **A flipbook:** A flipbook edition is also accessible.
- **Helping material:** Helping material for the teachers like quizzes, question papers and images is available on website.

Course Outline:

Weeks	Lectures	Units	Lessons	Assignments/Home Task	
1.	1.	6	6	Understanding & Translation of Verses	Present Tense صيغة جمع مذكر غائب مثل يعيدون
	2.	6	7-8	Understanding & Translation of Verses	Present Tense صيغة جمع مذكر غائب مثل يعيدون
2.	1.	6	9-10	Understanding & Translation of Verses	Present Tense صيغة مفرد مذكر مخاطب (تعبد) وجمع مذكر مخاطب (تعبدون)
	2.	6	11-12	Understanding & Translation of Verses	Present Tense صيغة جمع مذكر مخاطب (تعبدون)

					صيغة المتكلم (أعبد)
3.	1.	6	13	Understanding & Translation of Verses	Present Tense صيغة جمع المتكلم (نعبد)
	2.	6	14-15	Understanding & Translation of Verses	Negative Imperative صيغة المفرد وصيغة الجمع , لا تعبدوا , لا تعبدوا
4.	1.	6	16-17	Understanding & Translation of Verses	Conditional Sentences & masdar moawal (مصدر مؤول)
	2.	6	18-19	Understanding & Translation of Verses	Laam uttaleel (لام التعليل) & Laam ul jhood (لام الجحود)
5.	1.	6	20-21	Understanding & Translation of Verses	Present with object pronouns & Passive Voice
	2.	6	Revision (Unit 6)	Quiz	
6.	1.	Unit 7	1 (sec 1-3)	Understanding & Translation of Verses	Past Tense صيغة المفرد للغائب
	2.	6	1 (Sec 4-5)	Understanding & Translation of Verses	Past Tense صيغة المفرد للغائب
7.	1.	6	1 (Sec 5-6)	Understanding & Translation of Verses	Past Tense صيغة المفرد للغائب
	2.	6	1 (Sec 7-9)	Understanding & Translation of Verses	Past Tense صيغة المفرد للغائب
8.	1.	7	Revision	Understanding & Translation of Verses QUIZ	Past Tense صيغة المفرد للغائب
	2.	MID TERM			
9.	1.	7	2 (sec 1-2)	Understanding & Translation of Verses	Past Tense صيغة الجمع للغائب عبدوا
	2.	7	2 (sec 3)	Understanding & Translation of Verses	Past Tense صيغة الجمع للغائب عبدوا
10.	1.	7	2 (sec 4-5)	Understanding & Translation of Verses	Past Tense صيغة الجمع للغائب عبدوا
	2.	7	2 (sec 6-7)	Understanding & Translation of Verses	Past Tense صيغة الجمع للغائب عبدوا
11.	1.	7	3 (sec 1-2)	Understanding & Translation of Verses	Past Tense صيغة الجمع للمتكلم عبدنا

	2.	7	3 (sec 2-3)	Understanding & Translation of Verses	Past Tense صيغة الجمع المتكلم عينا
12.	1.	7	3 (sec 3-4)	Understanding & Translation of Verses	Past Tense صيغة الجمع المتكلم عينا
	2.	7	3 (sec 4-5)	Understanding & Translation of Verses	Past Tense صيغة الجمع المتكلم عينا
13.	1.	7	4 (sec 1-2-3)	Understanding & Translation of Verses	Past Tense صيغة الجمع للمخاطب عينا
	2.	7	4 (sec 4-5)	Understanding & Translation of Verses	Past Tense صيغة الجمع للمخاطب عينا
14.	1.	7	5-6	Understanding & Translation of Verses Quiz	Past Tense صيغة المتكلم والمخاطب عينا ، عينا
	2.	7	7	Understanding & Translation of Verses	Past Tense صيغة المؤنث للغائب عينا
15.	1.	7	8	Understanding & Translation of Verses	Passive Voice (Past Tense) فعل مجهول للمفرد
	2.	7	9	Understanding & Translation of Verses	Passive Voice (Past Tense) فعل مجهول الجمع
16.	1.	8	1-4	Understanding & Translation of Verses	Imperative Verb for singular فعل الأمر للمفرد
	2.	7	5-8	Understanding & Translation of Verses	Imperative Verb for plural فعل الأمر للجمع

NO.SO(UNIV.)HEC-1/2024		
The Rector, Minhaj University	Hamdard Chowk, Pakistan.	Township, Lahore,

N.C. Office
Minhaj University Lahore

Remittance No. 1358 ✓
Date 21-04-25

Minhaj University Lahore
Office of the Registrar
Dispatch No. 533
Date: 21-04-2025

60/

Book Post, Dispatcher
Govt. of the Punjab
Higher Education Department,

